

City of Takoma Park Safe Roadways Committee

Meeting Minutes

January 9, 2007

The City of Takoma Park Safe Roadways Committee met on Tuesday, January 9, 2007 in the Atrium Room of the Community Center, 7500 Maple Avenue, Takoma Park, Maryland.

Members Present: Laurie Kelly, Katherine Kelly, Robert Patten, Greg Castano, Jay Ulfelder, Dan Turner, Wolfgang Mergner

Members Absent: Sanjay Grover, Jay Lee, Margaret Warner

Staff Present: David Suls, Associate Planner

1. Call to Order

The meeting was called to order at 7:00.

2. Approval of Minutes: review and vote on adoption

The minutes from the October 17th, 2006 meeting were reviewed and adopted unanimously.

3. Action Items

SRC Meeting Schedule: The Chair proposed the Safe Roadways Committee begin meeting on a bi-monthly basis rather than the current monthly schedule.

Action: A vote was taken and the motion passed-6 votes yes, 1 abstention.

FY07 Budget – Priorities and and Projects for this year: The Chair noted that the City has \$10,000 budgeted for Safe Roadways Committee related projects or spending in the FY-07 Budget. Any items purchased/installed or otherwise related to this funding must be completed by June 30, 2007. In addition, to affect next years budget, the Committee's Budget Priorities should be completed by March so that the Council has them while they are developing their priorities before developing the budget.

Members discussed the following project ideas:

-Citywide Sidewalk inventory: the committee proposed the inventory be completed either by a volunteer-based 'walk around' inventory or a committee-based review of aerial photos. It was suggested that the inventory could offer more detail such as use (through pedestrian counts and connecting sidewalks) and general condition assessments.

-Survival Guide: SRC would sponsor a new page in the survival guide mapping and promoting public transportation routes in the City. Staff produced the map. Bob Patten would write the introduction and it would be reviewed on the listserv before being sent to the publisher.

- Safety Audit of school bus stops: the committee reviewed a consultant's proposal for a citywide safety audit (75 school bus stops). It was suggested that city staff ask the consultant to produce two more proposals for safety audits, one would be the school bus stops + sidewalks near activity centers and the other would be a safety audit of all sidewalks. It was agreed that the safety audit proposals would be considered for FY08 projects.

-Sidewalk reconstruction on Maple Avenue at the Sligo Creek bridge: the committee discussed using project funds toward fixing the approximately 20' of sidewalk on Maple Ave that lead to the Sligo Creek bridge. The sidewalk is in very poor condition. City Staff will report back with an estimate for this work.

Action: A motion was made to approve the Public Transportation Map and paying up to \$1500 of SRC designated funds for it's inclusion in the Survival Guide. A vote was taken and the motion passed unanimously.

Action: A subcommittee was formed with Katherine Kelly and Wolfgang Mergner to determine the feasibility of a sidewalk inventory.

4. Brief Announcements / Updates

Neighborhood Traffic Studies: There is \$25,000 in the City's FY07 budget for neighborhood traffic studies. The Council and SRC will be asked to review the proposed locations for these traffic studies. SRC has also been asked to participate in the selection process for a consultant.

Discussion of Committees: City Council discussed making changes to committee bylaws. The Council will send out a memorandum for committees to review before any of the bylaws are amended.

5. Adjourn

The meeting was adjourned at 8:45.

Respectfully Submitted

David Suls, Associate Planner

Approved

Laurie Kelly, Chair